

BAOS Webinars and CPD

Bookings

- You should book your place via the Eventbrite portal, once you have registered on Eventbrite you will receive an automatic email which contains the zoom link, you must click on this so you can then register your details and receive the link for the live webinar. *(Both steps are mandatory)*
- Apparently, the Eventbrite App is not always compatible with phones, and we advise using a laptop or tablet to book your place *(NB - BAOS have no input to this independent App or the Eventbrite programme/system therefore we are not able to assist with any technical issues)*

Live Webinars and CPD

- Delegates must log onto Zoom and remain logged on watching the live webinar until the end to enable them to be sent the survey link and subsequent CPD certificate, we appreciate things do crop up and as such to allow for a bit of flexibility, BAOS have now adopted the same policy as the Royal College of Surgeons, which means Delegates must be fully logged on for a **minimum of 75%** of the duration of the webinar. *E.g. If the webinar is promoted as a 60-minute event, delegates must be logged on for at least 45 minutes to enable a CPD certificate to be awarded.*
- The Zoom programme downloads a full report post event and includes a report of the duration of every attendee. BAOS are required to follow the rules of this policy and unfortunately will be unable to make any exceptions for any delegate who does not meet the 75% criteria.
- Delegates must ensure the device they plan on watching the live webinar is working with stable connections etc well in advance of the start of the event to allow enough time to sort out any issues, there is no need to worry that you might join the webinar early as you will have no access until the webinar hosts make the event live. *NB - BAOS are not responsible for delegate's individual issues relating to logging in, connections etc and therefore cannot make any allowances on the 75% "rule" or issue a refund where applicable on this basis.*

- A webinar will only be recorded and put onto the *member only section* of the website if the speaker/s have given their permission, if a member wishes to watch the recording post live event, they can of course do so, but BAOS are unable to provide a CPD certificate for this as there is no way of monitoring that this has been viewed and as the BAOS Accredited CPD certificate are badged as “Verifiable” to award a certificate without being able to verify the CPD would leave the Association vulnerable from a governance perspective.
- CPD certificates – These are sent out soon after the feedback survey has been completed, as the BAOS office deal with large numbers and completion at different times, there may be a slight delay, but we will aim to undertake this as quickly as we can, so your patience is very much appreciated.